

# Camp Duties

It is important that students are familiar with their duties prior to arrival at camp. A duty roster will be on display at the Camp School.

Staff are expected to supervise duties but not do all the work!

## Dormitories

1. Make beds each morning.
2. Vacuum the floor **DAILY**(Vacuum cleaner is in the Foyer cupboard).
3. Ensure clothes etc. are neatly folded or hung. Nothing is to be left on the floor.
4. Remember that food and drink are not to be consumed in the dormitory (except water bottles)
5. Bathroom should be neat with nothing on basins or in showers and all taps turned off.
6. Turn all lights/ fans off when you leave for an activity.

## Meal Setters and Servers

1. At least 15mins before each meal, wash hands and report to the dining hall.
2. Arrange tables and chairs into position.
3. Set tables with knives, forks, spoons, cups and water jugs.
4. In the evening collect water jugs and other requirements from the server and place on tables.
5. Assist in serving meals if needed – please check with the cook.

## Washers and Wipers

1. Ensure everyone takes their dishes and scrapes leftovers into the bin then stack dishes in a pile on your table.
2. Take all dishes from your table into the wash up area and stack into the blue crates ready for the dishwasher.
3. Wait for the dishwasher to finish then dry dishes and utensils thoroughly.
4. Stack all clean dishes back onto the server and utensils into the trays.
5. Wipe down tables and return to end of hall.
6. Sweep floor.

## Before Departure

1. Check all cupboards and under beds etc. for personal items
2. Put any rubbish in the bin.
3. Strip the sheet from the bed you slept in and place in foyer.
4. Ensure you leave the Camp School pillow on the bed on top of the folded blanket at the aisle end of your bed.
5. Vacuum the floor.